

June 3, 2003

**WISCONSIN FIELD OFFICE TECHNICAL GUIDE  
NOTICE FOTG WI-4**

Attached is the revised Cultural Resources Compliance Information booklet. These materials outline and explain the procedure for requesting an initial cultural resources review. An initial cultural resources review is required prior to conducting any ground disturbing activity which has the potential to affect significant historic or prehistoric properties. The following materials are enclosed.

- A Cultural Resources Procedure for Service Centers guide outlining the steps to be followed by service centers to determine whether a review is required and the information needed when requesting an initial cultural resources review.
- A Cultural Resources Initial Review Request Worksheet to be used when requesting reviews. This worksheet (previously distributed with Notice FOTG WI-3) contains the information required to conduct an initial review for cultural resources. A labeled photocopy of the appropriate USGS 7.5 minute quadrangle topographic map for each project that is an undertaking (requires review) is also required.
- A list of NRCS conservation practices classified by their potential to affect cultural resources. Some practices have a high potential to affect cultural resources and will require a review. Some practices may affect cultural resources and will require a review in certain situations. Other practices are primarily management related and will not affect cultural resources. These practices are exempt from review. Any practice not listed as exempt is considered an undertaking and requires a review.
- Excerpts from the National Historic Preservation Act (NHPA), including sections regarding the purpose of the act and Federal policy on cultural resources. Also included is Section 106 with an overview of the basic process for compliance.
- Title 420, Part 401.20, of the General Manual regarding NRCS policy on cultural resources.

Please discard any previous versions of this booklet. This information is located on the Wisconsin e-FOTG website under Section II, Cultural Resources. A link to the Wisconsin e-FOTG can be found on the Wisconsin NRCS web site at <http://www.wi.nrcs.usda.gov/technical/>.

 **Acting for**

**PATRICIA S. LEAVENWORTH**  
State Conservationist

Attachment

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